



Donations Program

Purpose

The purpose of this program is to provide an opportunity for various local volunteer groups, and organizations, to request a donation from the Municipality of Callander, as part of budget deliberations. This program ensures openness, transparency and fairness to all organizations and constituents. This program does not promise all donation requests will be met.

Method

Due to budgetary constraints, limited amounts of funds are dedicated to donations on a yearly basis, and thus requests are better to be reviewed during the budgetary process, rather than as one-off requests throughout the year. As a result, Council has determined it necessary to request that all organizations/businesses seeking donations will be required to fill out a **Donations Program Applications Form** prior to October 1st of each given year, for consideration in the next year's budget. An annual limit will be set during the budget deliberation process. The donation requests will be reviewed by Corporate Services for evaluation and recommendation to Council and presented to Council for consideration during budget deliberations. Applications will be evaluated by staff on a case-by-case basis according to the following criteria:

- Alignment with the [Strategic Plan](#)
- Alignment with the [Parks and Recreation Master Plan](#)
- Alignment with the [Community Affiliation & Facility Rental Policy](#)
- Provides a significant contribution to the quality of life for the ratepayers of the Municipality of Callander

Additional criteria to consider include:

- **Efficiency:** how important is the Municipal contribution, and are there other funding sources available that could assist this organization?
- **Effectiveness:** is the donation assisting a vulnerable population?
- **Equity:** is this group seeking funding assistance from others?

Those applications that are not successful for donation in the coming budget year may be re-submitted in another year. There are, however, no guarantees of favourable consideration.

Where To Submit

Applications for the Callander Donations Program are to be submitted to the attention of the Manager of Corporate Services, Municipality of Callander, 280 Main Street North, PO Box 100, Callander, ON P0H 1H0, or by way of e-mail at info@callander.ca



Donations Program Application

Organization Details

Name of Organization _____

Address _____

Contact Person _____

Address of Contact Person _____

Statement of Goals & Objectives of Organization _____

Donation Request Details

Amount Requested _____

Purpose of Donation _____

Has your organization requested a donation in the past? Yes No

If yes, previous amount requested: _____

If yes, previous amount received: _____

Is your organization requesting assistance from others? Yes No

If yes, are you requesting assistance from other government agencies? Yes No

Signature

Date