



**Regular Council Meeting**  
**Tuesday, April 23, 2019 at 7:00 PM**  
**MINUTES**

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**PRESENT:** Mayor H. Lavigne, Councillor L. Alkins, Councillor J. Carr, Councillor R. Noon, and Councillor M. Turgeon

**STAFF:** M. Purcell (Chief Administrative Officer), E. Gunnell (Municipal Clerk), and L. Rainville-Beauchesne (Treasurer)

**AUDIENCE: 2**

1. **CALL TO ORDER:**

Mayor Lavigne called the meeting to order at 7:00 p.m.

2. **DISCLOSURE OF MONETARY INTEREST AND NATURE THEREOF:**

None.

3. **APPROVAL OF AGENDA:**

3.1. **Approval of Regular Council Meeting Agenda dated April 23, 2019**

2019/04/139: Moved by M. Turgeon, Seconded by L. Alkins

That the Regular Council Meeting Agenda dated April 23, 2019 be approved.

CARRIED

4. **APPROVAL OF PREVIOUS MEETING MINUTES:**

4.1. **Approval of Minutes of the Special Council Meeting held on April 2, 2019**

*A correction was requested in section 4.2.2, to correct the phrase in the third sentence from "the corner by the grocery store" to "the corner by the strip mall".*

2019/04/140: Moved by R. Noon, Seconded by M. Turgeon

That the Minutes of the Special Council Meeting held on April 2, 2019 be approved as amended.

CARRIED

4.2. **Approval of the Minutes of the Special Council Meeting held on April 8, 2019**

2019/04/141: Moved by L. Alkins, Seconded by J. Carr

That the Minutes of the Special Council Meeting held on April 8, 2019 be approved.

CARRIED

4.3. **Approval of the Minutes of the Committee of the Whole Meeting held on April 16, 2019**

2019/04/142: Moved by R. Noon, Seconded by M. Turgeon

That the Minutes of the Committee of the Whole Meeting held on April 16, 2019 be approved.

CARRIED

5. **DEPUTATIONS:**

None.

6. **BYLAWS:**

None.

7. **OLD BUSINESS FOR DISCUSSION:**

7.1. **Report from Exec re Parking Sign Request**

2019/04/143: Moved by M. Turgeon, Seconded by L. Alkins

That Council adopt the Recommendations contained in the Report from the Operations and Emergency Services Operations Executive Committee regarding "No Parking" Sign Request as follows:

- A. That Council direct that next winter the operations department shall ensure clearing the snow along the curb on Main Street in the area near the Bistro to deter people from parking in the driving lane; and
- B. That staff be directed to speak with the owner of the bistro to request that they ask their customers park so as to not block driveways; and
- C. That Council not grant "no parking" signs at this location, as it would set an unfavourable precedent; and
- D. That a letter be sent to Mr. Wilson to explain Council's position on the matter.

CARRIED

**DIRECTION:** Council directed that the standard operating procedure (SOP) be updated to reflect the snow clearing as directed in the motion.

7.2. **Report from Exec re IESO Request**

2019/04/144: Moved by J. Carr, Seconded by R. Noon

That Council adopt the Finance and Development Executive Committee's recommendation in the Report from Exec re IESO Request, that Council does not request the IESO to come and do a presentation to Council at this time, and that if something new comes up in the future that would warrant a presentation, that they be invited to come and speak to Council at that time.

CARRIED

7.3. **NBMCA re 2018 Ski Hill Capital Contribution and 2019 Budget**

2019/04/145: Moved by L. Alkins, Seconded by J. Carr

- A. That Council receive the correspondence items from the North Bay-Mattawa Conservation Authority regarding 2018 Ski Hill Capital Contribution and regarding NBMCA 2019 Budget; and
- B. That Council approve the payment of the 2018 Capital Contribution "Ask" in the amount of \$4,189.00; and

C. That Council approve the payment of the 2019 Budget Capital Contribution "Ask" in the amount of \$4,189.00.

DEFERRED

2019/04/146: Moved by R. Noon, Seconded by J. Carr

That the motion be referred to the F&CD Exec for further review and comment.

CARRIED

**7.4. Report 2019-24 ADMIN - Museum and Gallery Logo**

2019/04/147: Moved by M. Turgeon, Seconded by R. Noon

That Council receive Report 2019-24 ADMIN – Callander Bay Heritage Museum & Alex Dufresne Gallery logo, and:

(A) Endorse the selected Museum logo contained in Appendix B to the report, for use in promotional material, correspondence, and other situations where the use of a logo would be applicable; and

(B) To authorize and direct Museum Curator to do all things necessary and to execute all required documentation, in order to give effect to (A) above.

CARRIED

**7.5. Report 2019-03 PLAN – Beau Valley Cost Recovery Request**

2019/04/148: Moved by L. Alkins, Seconded by J. Carr

That Council acknowledge receipt of Report 2019-03 PLAN – Beau Valley Cost Recovery Request – from the Planning Administrator, and that Council:

(A) Support the request made to the Municipality on behalf of the property owners of the Beau Valley Subdivision to reduce the planning and legal fees associated with the processing of this application in the amount of \$6,000 (or approximately 50% of total planning and legal fees); and

(B) Authorize and direct the Planning Administrator to do all things necessary to execute all required documentation, in order to give effect to (A) above.

CARRIED

**7.6. Motion to approve Water & Wastewater Capital Budget Change as Presented April 8th**

2019/04/149: Moved by R. Noon, Seconded by L. Alkins

That Council adopts the revisions to the Water and Wastewater Budget capital funding, due to changes in Provincial funding, as presented at the Special Council Meeting held on April 8, 2019.

CARRIED

**7.7. 2019 Draft Operating and Capital Budget Discussion**

Council considered the list of discussion items for the draft 2019 general ratepayers' budget and gave direction as follows:

1. Administration: The item under Human Resources for \$1,500 for job reassessment is not to be included in the budget.
2. Economic Development/Recreation: Community enhancement initiatives, such as sun sails or cover at the park, decorative lights for downtown lampposts, making better use of the facilities we have already invested in (park, dock,

cranberry trail, etc.) and other downtown revitalization items are to be included in the budget with \$8,000 in operating and \$50,000 in capital. Committees are to make recommendations to Council for the use of these funds. This will be funded by transferring the \$6,000 from the Parkland Reserve Fund, \$17,225 from the Parks Reserve and the balance from the working funds reserve.

3. Parks/Health Center: Changing to LED lights at the Bill Barber complex and the Health Centre building, with an anticipated 3-5 year payback in energy savings, are to be included in the budget. They will be funded by a net contribution from the Infrastructure Reserve of approximately \$70,000 when factoring in the incentive from Hydro One.
4. Health Centre Lease: The leases are long term and this item is to be parked for future discussion.
5. Waste & Recycling: The two items: (1) organic waste or composting of some type; and (2) looking at doing commercial recycling, are not to be included in the 2019 budget, but are to be referred to the Executive committee for further review and recommendation for a plan to act on these initiatives next year. The review will include determining the assistance from Stewardship Ontario that is available for this and reviewing the recycling contract.
6. Potential purchase of vacant lot on Main Street: This item is to be included in the budget. Additional direction was given to refer this item to the Operations Executive Committee to recommend a plan to address the property use.
7. What to do about the operations offices: Remedial work to repair the current operations trailer and remediate mold is to be done through the operating budget. Council was informed that the Municipality has received confirmation that the MTO is willing to sell us the property on Callander Bay Drive and the transfer could be accomplished this year. Direction was to do the work needed to the trailer and put money in reserves for the land for a new building.
8. Construction of a sand dome: this project is not to be done this year, but \$100,000 is to be allocated from the Working Funds Reserve to the Building Accommodation Reserve for it to be done in a future year.
9. Any required bridge remediation: Funds are allocated in the Infrastructure Reserve and the Municipality is to apply for a provincial grant this year to help fund the work needed to be done in 2020. The engineer will provide further details for the purpose of the application. The CAO clarified that the report explains that the standards have changed for bridge abutments, but our infrastructure met the standards at the time it was built, so we don't need to change these until we do major renovations or replacement.
10. Potential purchase of the property on Callander Bay Drive from MTO: As discussed earlier, this item is to be included in the budget and the Treasurer will estimate an amount based on the MPAC value of the lands.
11. Arena ice surface/boards: This project is not to be included in the 2019 budget, but the Municipality is to apply this year for a grant from the Ontario Trillium Foundation. Additional direction was given to refer the matter to the appropriate Executive Committee to create a plan for the arena and ice surface.
12. Reserve for new a fire hall: these reserves are to be included in the budget as addressed earlier.

Council agreed that the following items could be addressed separately from the 2019 Budget:

1. The concept of creating a dry campground/RV park is to be referred to the Economic Development Committee.
2. The potential for adding a permit to float equipment when half-load restrictions are on the roads is to be reviewed when reviewing permit fees.

One additional adjustment to the budget was made as a result of a recent confirmation of obtaining summer student funding in the amount of \$5,000.

The Treasurer informed Council of the impact on the draft budget and levy as a result of these changes and estimated the result would be an increase to the levy of 2.69%, which would mean a tax rate increase of 1.12%. The Treasurer explained briefly about tax ratios and will provide Council with additional details at a future meeting.

8. **NEW BUSINESS FOR DISCUSSION:**

None.

9. **ACCOUNTS PAYABLE:**

9.1. **Accounts Payable for March 18 – April 11, 2019**

2019/04/150: Moved by M. Turgeon, Seconded by J. Carr

That Council approve the Accounts Payable for the period of March 18 to April 11, 2019 in the amount of \$790,584.74 as presented.

CARRIED

10. **IN CAMERA:**

10.1. **Motion to move to Closed Session**

2019/04/151: Moved by L. Alkins, Seconded by R. Noon

That this meeting proceed in closed session at 9:02 p.m. as authorized by Section 239.2 (b) and (d) of the Municipal Act, 2001, as amended in order to address matters pertaining personal matters about identifiable individuals, including municipal employees; and pertaining to labour relations or employee negotiations regarding a Human Resources matter.

CARRIED

10.2. **Return to Open Session**

2019/04/152: Moved by M. Turgeon, Seconded by J. Carr

That this meeting return to regular session at 9:18 p.m.

CARRIED

11. **CONFIRMATION BY-LAW:**

11.1. **Confirmation By-law 2019-1616**

2019/04/153: Moved by M. Turgeon, Seconded by L. Alkins

That By-law No. 2019-1616, being a By-law to confirm the proceedings of Council at its Special Council, Committee of the Whole, and Regular Council Meetings held on April 2, 8, 16, and 23, 2019, be taken as read a first and second time.

CARRIED

2019/04/154: Moved by J. Carr, Seconded by R. Noon

That By-law No. 2019-1616, being a By-law to confirm the proceedings of Council at its Special Council, Committee of the Whole, and Regular Council Meetings held on April 2, 8, 16, and 23, 2019, be taken as read a third time and finally passed.

CARRIED

12. **NEXT MEETING DATE:**

12.1. **Special Council Meeting Date**

Council agreed upon the date for a special meeting as Tuesday April 30 @ 6:00 p.m.

13. **ADJOURN:**

13.1. **Adjournment**

2019/04/155: Moved by M. Turgeon, Seconded by L. Alkins

That this meeting adjourn at 9:25 p.m.

CARRIED

14. **COUNCIL COMMUNICATIONS:**

The Council Communications binder was provided to the members for information purposes.

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**Mayor Hector D. Lavigne**

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**Municipal Clerk, Elaine Gunnell**