



Regular Council Meeting
Tuesday, January 22, 2019 at 7:00 PM
MINUTES

PRESENT: Mayor H. Lavigne, Councillor J. Carr, Councillor R. Noon, and Councillor M. Turgeon

ABSENT: Councillor L. Alkins

STAFF: M. Purcell (Chief Administrative Officer) [attended electronically], E. Gunnell (Municipal Clerk), C. Nordbeck (Events, Marketing & Community Enhancement Coordinator), T. Craig (Planning Administrator)

AUDIENCE: 2

1. **CALL TO ORDER:**

Mayor Lavigne called the meeting to order at 7:00 pm.

2. **DISCLOSURE OF MONETARY INTEREST AND NATURE THEREOF:**

None.

3. **APPROVAL OF AGENDA:**

a) **Approval of January 22, 2019 Regular Council Agenda**

2019/01/12: Moved by J. Carr, Seconded by R. Noon

That the January 22, 2019 Regular Council Agenda be approved.

CARRIED

4. **APPROVAL OF REGULAR COUNCIL MEETING MINUTES:**

a) **Approval of the Minutes of the Special Council meeting held on Dec. 18, 2018**

2019/01/13: Moved by M. Turgeon, Seconded by J. Carr

That the Minutes of the Special Council meeting held on December 18, 2018 be approved as presented.

CARRIED

b) **Approval of the Minutes of the Committee of the Whole meeting held on January 15, 2019**

2019/01/14: Moved by J. Carr, Seconded by R. Noon

That the Minutes of the Committee of the Whole meeting held on January 15, 2019 be approved as presented.

CARRIED

c) **Approval of the Minutes of the Special Council meeting held on January 17, 2019**

2019/01/15: Moved by M. Turgeon, Seconded by J. Carr

That the Minutes of the Special Council meeting held on January 17, 2019 be approved as presented.

CARRIED

5. **DEPUTATIONS / PRESENTATIONS:**

a) **Presentation regarding Progress on the new Callander Website**

The Events, Marketing and Recreation Coordinator made a presentation to Council on the progress of the new website development. She reviewed the basic layout of the website and the various options that are still to be finalized. She explained the various features of the site and displayed how it would look when viewed on various platforms, such as a laptop computer or mobile phone. She went through the site navigation and the landing pages for each section and explained that we are now at the stage of compiling the information to populate the sub pages. She answered questions from Council. Council discussed the presentation and having a Council Member on the website implementation team. The following resolution was passed:

2019/01/16: Moved by R. Noon, Seconded by J. Carr

That Council appoint Councillor Carr to work with staff on the website implementation.

CARRIED

6. **COMMITTEE REPORTS:**

a) **Recommendation re Res 2018/12/311 re Snowmobile Trail Clean Up**

2019/01/17: Moved by J. Carr, Seconded by R. Noon

- That Council approve the request from the South Shore-Restoule Snowmobile Club (the Club) dated December 3, 2018 for financial assistance with maintenance of the portion of the trail that extends from McDonald Road to Hart Road;
- That the donation to the Club for this request be made in the amount of 50% of the cost to do the work, as per the invoice provided;
- That the strategy going forward is that we invite the club to share their 10-year plan with the Municipality, so we can better assess possible future needs and that we invite them to a recreation meeting to provide an update, at least once per year and that the Municipality handle future financial assistance requests the same way (i.e. they bring their cost evaluations to us and we will assist where we can).
- That the Municipality confirm with the Club that the necessary indemnity and insurance coverage (with the Municipality named as an additional named insured) is in place;
- That we ask that, in future, the Municipality of Callander be given recognition in the information on the Club's map/brochure and that it mentions that Callander permits snowmobiles to travel on our streets.

CARRIED

7. **BYLAWS:**

a) **By-law 2019-1607 - Snow and Ice and Winter Parking By-law**

2019/01/18: Moved by M. Turgeon, Seconded by R. Noon

That By-law 2019-1607, being a by-law to prohibit the depositing of snow or ice on any highway or bridge within the Municipality of Callander and the regulation of traffic during winter maintenance and snow control, be taken as read a first and second time.

CARRIED

2019/01/19: Moved by R. Noon, Seconded by J. Carr

That By-law 2019-1607, being a by-law to prohibit the depositing of snow or ice on any highway or bridge within the Municipality of Callander and the regulation of traffic during winter maintenance and snow control, be taken as read third time and finally passed.

CARRIED

8. **REQUEST FOR PROPOSALS:**

a) **Report 2019-01 FIRE – Award of Proposal for Callander Fire & Emergency Services Mobile Water Apparatus**

2019/01/20: Moved by M. Turgeon, Seconded by J. Carr

(A) That Council for the Corporation of the Municipality of Callander ("Municipality") award Request for Proposal 2019-01 for the supply and delivery of a 2020 Mobile Water Apparatus (known as Tanker), for Callander Fire & Emergency Services, to Carrier Truck Centres Inc. in the amount of \$396,473.00 excluding H.S.T; and
(B) That Council for the Municipality of Callander authorizes and directs, the Fire Chief to do all things necessary and to execute all required documentation, in order to give effect to (A) above.

CARRIED

9. **CORRESPONDENCE:**

None.

10. **OLD BUSINESS FOR DISCUSSION:**

a) **Hwy. 94 Rehabilitation, GWP 5090-06-00, Council Resolution**

2019/01/21: Moved by R. Noon, Seconded by M. Turgeon

WHEREAS, the construction planned by the Ontario Ministry of Transportation (MTO) for the rehabilitation of Highway 94 from Terrace Road to Lansdowne Street within the Municipality of Callander, originally anticipated for 2018, is now scheduled for 2019;

AND WHEREAS the proposed rehabilitation of Highway 94 includes the removal and backfilling of the CNR Overhead structure, located 2.0 km north of Highway 654;

AND WHEREAS the proposed removal and backfilling of the CNR Overhead structure will result in the removal of the abandoned CNR rail bed as a recreational trail at that location;

AND WHEREAS the MTO wishes to temporarily close Highway 94 for up to a week to facilitate the removal and backfilling of the CNR Overhead structure;

AND WHEREAS the Council of the Municipality of Callander passed Resolution 2017/10/207 supporting the MTO's plan subject to conditions;

AND WHEREAS the condition of obtaining an exemption to the Noise By-law has already been fulfilled;

AND WHEREAS the MTO requires a new resolution of Council to update the dates for 2019;

NOW THEREFORE BE IT RESOLVED:

- A. That the Council for the Municipality of Callander supports the plan by the Ontario Ministry of Transportation to remove the CNR Overhead structure on Highway 94, and to temporarily close the highway during the removal and backfilling of the structure subject to the following conditions:
- I. That the Ontario Ministry of Transportation carry out pre-construction and post- construction condition surveys of Lansdowne and Main Street infrastructure to characterize road condition and any damage; and
 - II. That the Ontario Ministry of Transportation shall repair all damage to municipal roads and/or underground infrastructure resulting from (A) above; and
 - III. That the Ontario Ministry of Transportation include wording in the construction contract to prevent the contractor from closing Highway 94 during the Callander Fun Fest scheduled for June 29, 2019, and the preceding week; and
 - IV. That the Ontario Ministry of Transportation include wording in the construction contract to prevent the contractor from closing Highway 94 during the Sirens in the Park event scheduled for August 17, 2019; and
 - V. That the Ontario Ministry of Transportation include wording in the construction contract to prevent the contractor from closing Highway 94 when schools are in session during the 2019 calendar year.

CARRIED

b) **Resolution to continue Supplemental Unemployment Benefit (SUB) Program agreement with Service Canada**

2019/01/22: Moved by M. Turgeon, Seconded by J. Carr

WHEREAS the Corporation of the Municipality of Callander ("Municipality") had authorized a Short-Term Sick Leave benefit plan to supplement sick benefits through Employment Insurance by Resolution 2013/12/338, and had entered into an agreement with Service Canada regarding this benefit: and

WHEREAS said agreement must be renewed with Service Canada effective January 2019;

NOW THEREFORE BE IT RESOLVED:

A) That the Council for the Municipality of Callander authorizes the renewal of the Short-Term Sick Leave Disability benefit for a period of five (5) years effective January 1, 2019; and

B) That Council for the Municipality authorizes and directs the Municipal Clerk to do all things necessary, and to execute all required documentation, in order to give effect to (A) above.

CARRIED

c) **Councillor Appointments as Committee/Board/Group Liaisons**

2019/01/23: Moved by J. Carr, Seconded by R. Noon

That Council make the following Councillor Appointments as Committee/Board/Group Liaisons:

- Councillor Alkins as a member of the Planning Advisory Committee
- Councillor Noon as the Council Liaison to the Callander Public Library Board
- Councillor Carr as the Liaison to the Sports, Recreation, Festivals and Events Community Group

CARRIED

d) **Discussion Regarding an Economic Development Strategy**

2019/01/24: Moved by J. Carr, Seconded by M. Turgeon

That Council support the creation of an Economic Development Strategy for the Municipality of Callander and that it be referred to the Finance and Community Development Executive Committee to work with staff to recommend a Terms of Reference to Council.

CARRIED

e) **Motion by Councillor Noon to request that staff provide Council with a written outline of the steps in processing an application for severance**

2019/01/25: Moved by R. Noon, Seconded by J. Carr

That staff provide Council with a written outline of the steps in processing an application for severance. Specifically, what steps are taken when an Application for Severance is filled out; when the Municipality opens a file; when the C of A has their comments on it; and when the Municipality ensures everything is done correctly and closes the file.

CARRIED

f) **Motion by Councillor Carr to request a staff report on business licensing requirements and fees**

2019/01/26: Moved by J. Carr, Seconded by R. Noon

That Council direct staff to do a report on business licensing requirements and fees.

CARRIED

g) **Motion by Councillor Turgeon requesting Council consideration of items in the Strategic Plan and budget process**

2019/01/27: Moved by M. Turgeon, Seconded by R. Noon

That Council consider in the Strategic Plan and budget process the following items: leveling the ice rink floor for next season; and depth drilling the property across Swale Street from the Community Centre to see if the property would be suitable to build a new Fire Hall and Operations Building.

CARRIED

h) **Report 2019-01 ADMIN - 2019 Strategic Plan and Budget Process**

Councillor Noon, moved the proposed motion and then, with the consent of Council withdrew section B of the motion, which read: "That Council endorse the proposed 2019 Strategic Plan and Budget process as outlined in the "Next Steps" section of the report."

2019/01/28: Moved by R. Noon, Seconded by J. Carr

A. That the Council for the Corporation of the Municipality of Callander receive Report 2019-01 ADMIN – 2019 Strategic Plan and Budget Process.

CARRIED

i) **Report 2019-02 ADMIN - 2019 - Video Surveillance Policy and Procedure**

2019/01/29: Moved by M. Turgeon, Seconded by J. Carr

A. That the Council for the Corporation of the Municipality of Callander receive Report 2019-02 ADMIN - 2019 - Video Surveillance Policy and Procedure

B. B. That Council approve the Video Surveillance Policy and Procedure attached as Schedule A to the report.

CARRIED

j) **Report 2019-04 ADMIN - 2019-04 ADMIN – 2018 Municipal Election Accessibility**

2019/01/30: Moved by R. Noon, Seconded by J. Carr

That the Council for the Corporation of the Municipality of Callander hereby acknowledges receipt of Report 2019-04 ADMIN – 2018 Municipal Election Accessibility that has been prepared and made available to the public, as required by the Municipal Elections Act, 1996, as amended.

CARRIED

k) **Report 2019-05 ADMIN - Agreement with Spectrum**

2019/01/31: Moved by J. Carr, Seconded by M. Turgeon

A. That the Council for the Corporation of the Municipality of Callander receive Report 2019-05 ADMIN - Agreement with Spectrum; and

- B. That Council approve the agreement with Spectrum Telecom Group concerning the installation of wireless network equipment on the Municipality's water tower, attached as Appendix A to the report.

CARRIED

l) **Report 2019-06 ADMIN - Recreation Initiatives**

2019/01/32: Moved by J. Carr, Seconded by M. Turgeon

- A. That the Council for the Corporation of the Municipality of Callander receive Report 2019-06 ADMIN - Recreation Initiatives; and
- B. That Council approve in their entirety the Recreation Community Group's suggestions related to the "Old Fashioned Family Board Game Night" and creating a "Callander Bike Advocates Group"; and
- C. That Council refer the suggestion to "Use the Callander Community Centre as the main venue for FunFest 2019" back to the group to see if they can recommend a compromise to use both the waterfront and community centre locations.

CARRIED

m) **Report 2019-07 ADMIN - Criteria for Community Spirit Award, "Youth Category"**

2019/01/33: Moved by R. Noon, Seconded by J. Carr

That Council approve the criteria for the Youth category of the Municipality of Callander's Community Spirit Award, as recommended by the Recreation Community Group in Report 2019-07 ADMIN.

CARRIED

n) **Report 2019-01 FINANCE - Tax Exemption for the Royal Canadian Legion**

2019/01/34: Moved by R. Noon, Seconded by M. Turgeon

That the Council for the Corporation of the Municipality of Callander hereby authorizes the Treasurer to write-off the 2019 municipal and education taxes for the Royal Canadian Legion as outlined in Report 2019-01 FINANCE.

CARRIED

o) **Report 2019-01 OPERATIONS - Dress Code & Protective Clothing Policy.**

2019/01/35: Moved by M. Turgeon, Seconded by J. Carr

- A. That the Council for the Corporation of the Municipality of Callander adopt the Dress Code & Protective Clothing Policy attached to Report 2019-01 OPERATIONS; and
- B. That Council authorizes and directs the Municipal Clerk to modify the municipal Human Resources Policy by replacing Sections 7.18 and 7.19 with the policy described above; and
- C. That Council authorizes and directs the Manager of Operations to provide any required communication to staff; and
- D. That Council authorizes and directs the Municipal Clerk or designate to do all things necessary, and to execute all required documentation, to give effect to (A) to (C) above.

AMENDED

To Amend

2019/01/36: Moved by J. Carr, Seconded by R. Noon

That the motion be amended to add to section A. the words: "with an amendment to add a clause to refer to the current budget for expenditure limits".

CARRIED

Resolution 2019/01/35 As Amended

2019/01/37: Moved by M. Turgeon, Seconded by J. Carr

- A. That the Council for the Corporation of the Municipality of Callander adopt the Dress Code & Protective Clothing Policy attached to Report 2019-01 OPERATIONS with an amendment to add a clause to refer to the current budget for expenditure limits; and
- B. That Council authorizes and directs the Municipal Clerk to modify the municipal Human Resources Policy by replacing Sections 7.18 and 7.19 with the policy described above; and
- C. That Council authorizes and directs the Manager of Operations to provide any required communication to staff; and

D. That Council authorizes and directs the Municipal Clerk or designate to do all things necessary, and to execute all required documentation, to give effect to (A) to (C) above.

CARRIED

p) **Appointment of Additional Members of the Sports, Recreation, Festivals and Events Community Group**

2019/01/38: Moved by J. Carr, Seconded by R. Noon

That Council appoint Trish Schweitzer and Hal Falk to the Sports, Recreation, Festivals and Events Community Group.

CARRIED

11. **NEW BUSINESS FOR DISCUSSION:**

None.

12. **ACCOUNTS PAYABLE:**

a) 2019/01/39: Moved by R. Noon, Seconded by J. Carr

That Council approve the Accounts Payable for the periods Dec 7, 2018 to Dec 31, 2018 and Jan 1, 2019 to Jan 11, 2019.

CARRIED

13. **IN CAMERA:**

None.

14. **RETURN TO REGULAR SESSION:** (n/a)

15. **CONFIRMATION BY-LAW:**

a) **Confirmation By-law 2019-1608**

2019/01/40: Moved by M. Turgeon, Seconded by J. Carr

That By-law 2019-1608, being a By-law to confirm the proceedings of Council at its Committee of the Whole and Special and Regular Council Meetings on January 15, 17 and 22, 2019, be taken as read a first and second time.

CARRIED

2019/01/41: Moved by R. Noon, Seconded by J. Carr

That By-law 2019-1608, being a By-law to confirm the proceedings of Council at its Committee of the Whole and Special and Regular Council Meetings on January 15, 17 and 22, 2019, be taken as read a third time and finally passed.

CARRIED

16. **ADJOURN:**

a) **Adjournment**

2019/01/42: Moved by R. Noon, Seconded by J. Carr

That this meeting adjourn at 7:51 p.m.

CARRIED

17. **COUNCIL COMMUNICATIONS:**

The Council Communications binder was provided to the members for information purposes.

Mayor Hector D. Lavigne

Municipal Clerk, Elaine Gunnell