



**THE CORPORATION OF THE MUNICIPALITY OF CALLANDER
SPECIAL COUNCIL MEETING
TUESDAY, AUGUST 28, 2018 AT 6:30 P.M.**

PRESENT: Deputy-Mayor V. Onley, Councillors M. Turgeon, H. Busch and R. Noon

STAFF: M. Purcell (Chief Administrative Officer), E. Gunnell (Municipal Clerk), L. Rainville-Beauchesne (Treasurer), A. Bird (Manager of Operations), T. Craig (Planning Administrator)

REGRETS: Mayor H. Lavigne

1 CALL TO ORDER:

The Meeting was called to order by Deputy Mayor Onley at 6:30 p.m.

2 DISCLOSURE OF MONETARY INTEREST AND NATURE THEREOF:

None.

3 APPROVAL OF AGENDA:

- a Approval of Agenda for the Special Council Meeting of August 28, 2018
2018/08/201 NOON: TURGEON
That the agenda for the Special Council Meeting of August 28, 2018 be approved.
CARRIED.

4 COMMITTEE OF THE WHOLE ITEMS:

5 APPROVAL OF MINUTES OF PREVIOUS MEETING:

- a Minutes of July 17, 2018 Committee of the Whole Meeting
2018/08/202 BUSH: NOON
That the July 17, 2018 Committee of the Whole Meeting Minutes be approved.
CARRIED.

6 DEPUTATIONS:

None.

7 EXECUTIVE COMMITTEE REPORTS:

- a **OPERATIONS AND EMERGENCY SERVICES** - Co-Chairs Councillor Onley and Councillor Turgeon:
The Committee Chairs informed Council that there was nothing to report at this time.
- b **FINANCE AND COMMUNITY DEVELOPMENT**- Co-Chairs Councillor Busch and Councillor Noon:
Councillor Busch thanked the Municipality for providing space at the Community Centre to store food for the Meals on Wheels program and informed Council that it is now up and running. She gave an overview of the program for those in attendance.

8 OLD BUSINESS FOR DISCUSSION:

- a **MHBC Planning report re 326 Lake Nosbonsing Road**
The Planning Administrator gave an overview of the Zoning By-law Amendment application and the report prepared by the Municipality's planning consultants. He

explained the effect of the proposed zoning by-law. The CAO was asked if staff supports the consultants' recommendation and he confirmed that staff do support it and explained and the reasons why. He answered questions from Council regarding time-limits for building the fence and accessory building, and the current activity on the property. Council will consider the Zoning By-law Amendment later on this agenda.

9 **NEW BUSINESS FOR DISCUSSION:**

None.

10 **CAO OR STAFF REPORTS:**

a **2018-19 ADMIN Fees and Charges By-law Update**

The CAO explained this was a follow up from a previous report. The Operations Manager explained about the permit process and enforcement and confirmed that a copy of the permit would need to be on the site. Councillor Busch made suggestions for revisions to the standard operations procedure for clarity. Resolutions for this report will be considered under the regular council business section of this agenda.

b **Financial Statements for July 2018**

The Treasurer answered Council's questions regarding the report and the timing of budgeted expenditures and invoicing. Council requested updates for the September executive meetings on the capital project statuses and on Building Department activity.

c **Accounts Payable for July 2018**

There were no questions or comments from Council on the Accounts Payable for July 2018.

d **June 2018 By-law Report**

There were no questions or comments from Council on the report.

e **July 2018 Museum Curator Report**

There were no questions or comments from Council on the report.

f **Summer Student July 2018 Summary**

There were no questions from Council on the report.

11 **BOARD AND COMMITTEE COMMUNICATION:**

a **Museum Advisory Committee Minutes for July 7 2018**

There were no questions or comments regarding the Museum Committee Minutes.

12 **REGULAR COUNCIL MEETING ITEMS:**

13 **APPROVAL OF MINUTES OF PREVIOUS MEETINGS:**

a **Minutes of July 24, 2018 Regular Council Meeting**

2018/08/203 TURGEON: BUSCH

That the July 24, 2018 Regular Council Meeting Minutes be approved.

CARRIED.

b **Minutes of July 23, 2018 Special Council Meeting**

2018/08/204 NOON: BUSCH

That the July 23, 2018 Special Council Meeting Minutes be approved.

CARRIED.

c **Minutes of July 17, 2018 Public Meeting for ZBLA 02-2018**

2018/08/205 BUSCH: TURGEON

That the July 17, 2018 Public Meeting Minutes be approved.

CARRIED.

14 **BYLAWS:**

a **By-law No. 2018-1589, being a By-law to authorize a Mutual Aid Plan**

2018/08/206 TURGEON: BUSCH

That By-law No. 2018-1589, being a By-law to authorize a Mutual Aid Plan, be read a first and second time.

CARRIED.

2018/08/207 NOON: TURGEON

That By-law No. 2018-1589, being a By-law to authorize a Mutual Aid Plan, be read a third time and finally passed.

CARRIED.

b By-law No. 2018-1590, being a By-law to amend the Zoning By-Law

2018/08/208 TURGEON: BUSCH

That By-law No. 2018-1590, being a By-law to amend Zoning By-law No. 2014-1407 with respect to the property at 326 Lake Nosbonsing Road, be read a first and second time.

CARRIED.

2018/08/209 NOON: TURGEON

That By-law No. 2018-1590, being a By-law to amend Zoning By-law No. 2014-1407 with respect to the property at 326 Lake Nosbonsing Road, be read a third time and finally passed.

CARRIED.

15 CORRESPONDENCE:

a AMO correspondence re Cannabis 8-16-18

2018/08/210 NOON: BUSCH

That correspondence from the Association of Municipalities of Ontario (AMO) dated August 16, 2018 regarding proposed changes to cannabis legislation be received and referred to the Finance and Community Development Executive Committee for consideration in their review and recommendations regarding cannabis legislation.

CARRIED.

b City of North Bay request for support of Resolution 2018-249 re Rental Units

2018/08/211 BUSCH: TURGEON

A. That correspondence from the City of North Bay dated August 15, 2018 requesting support of the City of North Bay's Resolution 2018-249 re Rental Units be received and supported.

B. That a copy of this resolution be forwarded to the City of North Bay.

CARRIED.

16 OLD BUSINESS FOR DISCUSSION:

None.

17 NEW BUSINESS FOR DISCUSSION:

a Resolutions regarding Report 2018-09 ADMIN re Fees

2018/08/212 NOON: BUSCH

A. That Council set the Road Occupancy Permit application fee at \$150.00 and the Road Cut application fee at \$300.00.

B. That Council establish an Entrance Permit application fee of \$200.00.

CARRIED.

2018/08/213 BUSCH: NOON

That Council direct the Finance and Development Executive Committee to review the staff recommendations to the current Fees and Charges By-law No. 2011-1274 and report to Council with a recommendation for an amendment to said by-law to update fees and charges as appropriate.

CARRIED.

Direction for staff to prepare a report for the Finance and Development Executive Committee meeting.

18 **ACCOUNTS PAYABLE:**

a **Approval of Accounts Payable for July 2018**

2018/08/214 BUSCH: TURGEON

That the accounts payable for the period of July 11, 2018 to August 21, 2018 in the amount of \$538,675.16 be approved.

CARRIED.

19 **IN CAMERA:**

a **Motion to move to Closed Session to address a matter re: Labour Relations**

2018/08/215 BUSCH: NOON

That this Council meeting proceed in camera in order to address a matter pertaining to: Labour Relations or employee negotiations.

CARRIED.

20 **RETURN TO REGULAR SESSION:**

a **2018/08/216 BUSCH: NOON**

That we now return to Regular Session.

CARRIED.

21 **CONFIRMATION BY-LAW:**

a **By-Law No. 2018-1591 - Being a By-law to confirm the proceedings of Council at its Special Council Meetings on July 23 and August 28, 2018.**

2018/08/217 TURGEON: BUSCH

That By-law No. 2018-1591, being a By-law to confirm the proceedings of Council at its July 23, 2018 and August 28, 2018 Special Council Meetings, be read a first and second time.

CARRIED.

2018/08/218 BUSCH: TURGEON

That By-law No. 2018-1591, being a By-law to confirm the proceedings of Council at its July 23, 2018 and August 28, 2018 Special Council Meetings be read a third time and finally passed.

CARRIED.

22 **ADJOURN:**

2018/08/219 NOON: BUSCH

That we now adjourn at 8:02 p.m.

CARRIED.

23 **COUNCIL COMMUNICATIONS:**

The Council Communications binder was provided to the members for information purposes.

Deputy Mayor, Virginia Onley

Municipal Clerk, Elaine Gunnell