



## REGULAR COUNCIL MEETING TUESDAY, APRIL 24, 2018 AT 7:00 P.M.

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**PRESENT:** Mayor H. Lavigne, Councillors V. Onley, M. Turgeon and H. Busch

**REGRETS:** Councillor R. Noon

**STAFF:** M. Purcell (Chief Administrative Officer), M. Knought (Municipal Clerk), L. Rainville-Beauchesne (Treasurer), T. Daley (Fire Chief), A. Bird (Manager of Operations), D. Boissonneault (Operations Supervisor), C. Nordbeck (Events, Marketing and Community Enhancement Coordinator)

1. **CALL TO ORDER:**

The Meeting was called to order by Mayor Lavigne at 7:00 p.m.

2. **DISCLOSURE OF MONETARY INTEREST AND NATURE THEREOF:**

None.

3. **APPROVAL OF AGENDA:**

a) Approval of the April 24, 2018 Regular Council Meeting Agenda

**2018/04/93: TURGEON: ONLEY**

That the Agenda for the Regular Council Meeting be approved.

**CARRIED.**

4. **APPROVAL OF REGULAR COUNCIL MEETING MINUTES:**

a) Approval of the March 27, 2019 Regular Council Meeting Minutes

**2018/04/94: BUSCH: TURGEON**

That the Regular Council Meeting Minutes of March 27, 2018 be approved.

**CARRIED.**

5. **BYLAWS:**

- a) By-law No. 2018-1564 being a By-law to authorize the execution of a tax arrears extension agreement

**2018/04/95: ONLEY: BUSCH**

That By-law No. 2018-1564 being a By-law to authorize the extension of a tax arrears agreement be read a first and second time.

**CARRIED.**

**2018/04/96: TURGEON: ONLEY**

That By-law No. 2018-1564 being a By-law to authorize the extension of a tax arrears agreement be read a third time and finally passed.

**CARRIED.**

- b) By-law No. 2018-1565 being a By-law to appoint a Clerk and Acting Deputy Clerk

**2018/04/97: BUSCH: TURGEON**

That By-law No. 2018-1565 being a By-law to appoint a Clerk and an Acting Deputy Clerk be read a first and second time.

**CARRIED.**

**2018/04/98: BUSCH: ONLEY**

That By-law No. 2018-1565 being a By-law to appoint a Clerk and an Acting Deputy Clerk be read a third time and finally passed.

**CARRIED.**

- c) By-law No. 2018-1566 being a By-law to appoint a Chief Building Official for the Municipality of Callander

**2018/04/99: ONLEY: TURGEON**

That By-law No. 2018-1566 being a By-law to appoint a Chief Building Official for the Municipality of Callander be read a first and second time.

**CARRIED.**

**2018/04/100: TURGEON: ONLEY**

That By-law No. 2018-1566 being a By-law to appoint a Chief Building Official for the Municipality of Callander be read a third time and finally passed.

**CARRIED.**

6. **OLD BUSINESS FOR DISCUSSION:**

a) Staff and Council Communication Policy

**2018/04/101: BUSCH: ONLEY**

- A. That Council for the Corporation of the Municipality of Callander adopts the Council and Staff Communication Policy (attached hereto as Appendix "A"); and
- B. That Council for the Municipality of Callander delegates authority to the Municipal Clerk and/or designate to make changes to the Staff Communication Policy identified in (A) above as required in order to keep the document accurate, current, and address clerical errors as long as such changes do not result in any substantial change to content or intention of the document; and
- C. That Council for the Municipality of Callander authorizes and directs the Municipal Clerk to do all things necessary, and to execute all required documentation, in order to give effect to (A) and (B) above.

**CARRIED.**

b) Authorization to Develop Road Cutting and Road Occupancy Permits

**2018/04/102: ONLEY: TURGEON**

- A. That Council for the Municipality of Callander authorizes and directs the Manager of Operations to proceed with the development and implementation of a Road Occupancy and Road Cutting Permit system as identified in Report to Council 2018-02 OPS, which was presented at the April 17, 2018 Committee of the Whole Meeting; and

B. That Council for the Municipality of Callander authorizes and directs the Municipal Clerk or designate to bring forward the required amendment to the Fees and Charges By-law in order to give effect to (A) above as soon as is practicable; and

C. That Council for the Municipality of Callander authorizes and directs the Manager of Operations and the Municipal Clerk, or their respective designates, to do all things necessary, and to execute all required documentation, in order to give effect to (A) and (B) above.

**CARRIED.**

c) Approval in principle of the Radio Controller Racers Proposal

Motion to Amend

Moved by Councillor Turgeon: Seconded by Councillor Busch.

That the resolution be amended to include reference to the Southshore Outdoor Rink as a possible location for the radio control racer car racetrack.

**LOST.**

**2018/04/103: ONLEY: BUSCH**

A. That Council for the Municipality of Callander supports in principle the establishment of radio controller race car racetrack at the Southshore Community Centre Baseball Field as identified in the proposal prepared by the Radio Control Racers, and reviewed by Council at the April 17, 2018 Committee of the Whole Meeting; and

B. That Council for the Municipality of Callander authorizes and directs that a final decision with respect to the requested use of the Southshore Community Centre Baseball Field shall be made after the following further information and details have been provided;

- Execution of a Land Use Agreement;
- Consultation and notice to neighbours with respect to potential noise issues;
- Determination of cost and fees to charged;
- Investigation and mitigation of potential environmental concerns.

**CARRIED.**

d) Proposed 2018 Strategic Plan and Preliminary Draft Budget

Council Members continued to review the Preliminary Draft Budget and Strategic Plan. Mayor Lavigne requested an overview of the proposed Capital Budget and scheduled projects. In addition, Councillor Busch had some questions related to the Operational Budgets.

### *Proposed Capital Budget*

The Treasurer provided an overview of the proposed capital projects and how each project will be funded. The approximately \$2 million in capital projects will be funded using sources provincial grants and reserves. Only 3.53% will be funded through the tax levy. It was noted that for 2018 the intention is to develop a 20-year financial plan with respect to the future replacement of playground equipment and recreational assets.

The Municipality will be applying for any funding available to assist with the development and implementation of the required asset management plans. The Treasurer advised that in 2018 a dedicated Parks and IT reserve will be identified.

Councillor Onley accepts the recommendation of the Treasurer but in future would prefer not to completely drain reserves to fund projects due to future needed capital expenditures.

Councillor Busch noted that the Council will need to address the fact that some items are simply not affordable for this Municipality given the need to address infrastructure replacements.

The Chief Administrative Officer confirmed that any proposed renovations to the Main Office and Council Chambers will be brought back to Council for review before proceeding.

### *Operational Budget Questions*

#### Fees and Charges

Council Members questioned the allocation of the rental expenses for the satellite office as the Economic Development staff are not currently located there. It was agreed that there should be a review of current fees and charges to ensure that the Municipality is accurately recovering the cost of the services provided.

**DIRECTION:** The review of current fees and charges is to be referred to the Finance and Community Development Executive Committee.

#### Main Street Benches

Council Members were not in favor of installing benches in front of the LCBO.

**DIRECTION:** This initiative and associated costs are to be removed from the Budget.

Main Street Fence

The Chief Administrative Officer confirmed that this initiative will be brought back to Council for further review and discussion before proceeding with the initiative.

Lansdowne and Main Corner

The Municipal Clerk advised that the previous Manager of Operations had been tasked with determining property lines and ownership of the property in order to determine responsibility for repair. The task was not completed and as such no proposed repairs have been brought forward for consideration.

**DIRECTION:** The ownership needs to be determined so that responsibility for repair and costs can be reviewed.

*Proposed Tax Rates*

The Treasurer reported that the Preliminary Budget requires a tax rate increase of 2.10% and a tax levy increase of 3.72%. The average homeowner will see an increase of \$73/year on a house with an assessment value of \$250,000.

**DIRECTION:** The Municipal Clerk is to proceed with scheduling a Special Meeting of Council to adopt the 2018 General Ratepayer Budget.

7. **ACCOUNTS PAYABLE:**

- a) Approval of the Accounts Payable for the period of March 16, 2018 to April 16, 2018

**2018/04/104: ONLEY: TURGEON**

That the accounts payable for the period of March 17, 2018 to April 17, 2018 in the amount of \$562,518.09 be approved.

**CARRIED.**

8. **IN CAMERA:**

- a) **2018/04/105: TURGEON: ONLEY**

That this committee proceed in camera in order to discuss a matter pertaining to:

- i. Personal matters about an identifiable individual including municipal or local board employees;
- ii. Employee or labour relations or negotiations.

**CARRIED.**

9. **RETURN TO REGULAR SESSION:**

**2018/04/106: TURGEON: BUSCH**

That we now return to Regular Session.

**CARRIED.**

10. **CONFIRMATION BY-LAW:**

- a) By-law No. 2018-1567 being a By-law to confirm the proceedings of Council at its April 24, 2018 Regular Council Meeting

**2018/04/107: ONLEY: TURGEON**

That By-law No. 2018-1567 being a By-law to confirm the proceedings of Council at its April 24, 2018 Regular Council Meeting be read a first and second time.

**CARRIED.**

**2018/04/108: TURGEON: ONLEY**

That By-law No. 2018-1567 being a By-law to confirm the proceedings of Council at its April 24, 2018 Regular Council Meeting be read a third time and finally passed.

**CARRIED.**

11. **ADJOURN:**

- a) **2018/04/109: TURGEON: BUSCH**

That we now adjourn at 8:54 p.m.

**CARRIED.**

12. **COUNCIL COMMUNICATIONS:**