



REGULAR COUNCIL MEETING TUESDAY, NOVEMBER 22, 2016 AT 7:00 P.M.

PRESENT: Mayor H. Lavigne, Councillors V. Onley, M. Turgeon, H. Busch and R. Noon

STAFF: M. Purcell (Chief Administrative Officer), M. Knought (Municipal Clerk), L. Rainville-Beauchesne (Treasurer)

1. **CALL TO ORDER:**

The meeting was called to order by Mayor Lavigne at 7:00 p.m.

2. **DISCLOSURE OF MONETARY INTEREST AND NATURE THEREOF:**

None.

3. **APPROVAL OF AGENDA:**

- a) Approval of the November 22, 2016 Regular Council Meeting Agenda

2016/11/249 ONLEY:TURGEON

That the Agenda for the Regular Council Meeting of November 22, 2016 be approved.

CARRIED.

4. **APPROVAL OF REGULAR COUNCIL MEETING MINUTES:**

- a) Approval of the October 25, 2016 Regular Council Meeting Minutes

2016/11/250 NOON:BUSCH

That the Regular Council Meeting Minutes of October 25, 2016 be approved.

CARRIED.

- b) Approval of Public Meeting Minutes

2016/11/251 ONLEY:TURGEON

That the November 15, 2016 Public Meeting Minutes be approved.

CARRIED.

- c) Approval of the Closed Session Meeting Minutes

2016/11/252 BUSCH:NOON

That the following Closed Session Meeting Minutes be approved:

- October 18, 2016; and
- October 25, 2016.

CARRIED.

5. **BYLAWS:**

- a) By-law No. 2016- 1512 being a By-law to amend By-law No. 2012-1342, being a By-law to govern the proceedings of Council and Committees of Council

2016/11/253 TURGEON:ONLEY

That By-law No. 2016-1512 being a By-law to amend By-law No. 2012-1343, being a By-law to govern the proceedings of Council and Committees of Council be read a first and second time.

CARRIED.

2016/11/254 NOON:BUSCH

That By-law No. 2016-1512 being a By-law to amend By-law No. 2012-1343, being a By-law to govern the proceedings of Council and Committees of Council be read a third time and finally passed.

CARRIED.

- b) By-law No. 2016-1513 being a By-law of the Corporation of the Municipality of Callander to close and stop up, and close, stop up and sell a portion of the lakeshore road allowance in front of Part lots 2 and 3, Concession 25 in the said Municipality

2016/11/255 ONLEY:TURGEON

That By-law No. 2016-1513 being a By-Law of the Corporation of the Municipality of Callander to close and stop up, and close, stop up and sell a portion of the lakeshore road allowance in front of Part lots 2 and 3, Concession 25, in the said Municipality be read a first and second time.

CARRIED.

2016/11/256 BUSCH:NOON

That By-law No. 2016-1513 being a By-Law of the Corporation of the Municipality of Callander to close and stop up, and close, stop up and sell a portion of the lakeshore road allowance in front of Part lots 2 and 3, Concession 25, in the said Municipality be read a third time and finally passed.

CARRIED.

6. **OLD BUSINESS FOR DISCUSSION:**

- a) Municipal Reserve and Debt Policies

2016/11/257 NOON:ONLEY

WHEREAS Council for the Corporation of the Municipality of Callander deems it necessary to adopt financial policies to ensure the provision of strong fiscal management with respect to future and unforeseen expenditures;

AND WHEREAS the adoption of a Municipal Reserve and Municipal Debt Policy is necessary to:

1. Establish appropriate levels of reserves based on planned future capital expenditures, minimize rate fluctuations for property taxes and water & wastewater, strategize for unforeseen expenditures and minimize debt service costs; and

2. Establish a borrowing threshold other than the legislated Annual Repayment Limit to allow flexibility in securing long-term debt borrowing if any unforeseen expenditures did occur and could not be funded through our own sources of funding through the use of internal reserves.

AND WHEREAS the financial contributions identified and/or recommended in the Municipal Debt and Municipal Reserve Policy are to be determined annually through the Municipal Budget.

THEREFORE BE IT RESOLVED AS FOLLOWS:

- A. That Council for the Municipality of Callander adopts the Municipal Reserve and Reserve Fund Policy (attached hereto as Appendix "A"); and
- B. That Council for the Municipality of Callander adopts the Municipal Debt Management Policy (attached hereto as Appendix "B"); and
- C. That Council for the Municipality of Callander delegates authority to the Treasurer and/or designate to make changes to the Policies identified in (A) and (B) above as required in order to keep the document accurate, current, and address clerical errors as long as such changes do not result in any substantial change to content or intention of the document; and
- D. That following the year-end reconciliation of reserves, all reclassification of reserves from one category to another, if any, be brought forward for Council resolution at the beginning of each new fiscal year.

CARRIED.

7. **NEW BUSINESS FOR DISCUSSION:**

- a) Main Street South Shore Road Allowance Closure and Land Transfer

2016/11/258 ONLEY:BUSCH

- A. That Council for the Corporation of the Municipality of Callander ("Municipality") authorizes and directs the Planning Administrator to have a reference plan prepared for the shore road allowance and accreted lands in front of Lot 2, Concession 26, Lot 5 RCP 31; and
- B. That Council for the Municipality of Callander authorizes and directs the Planning Administrator to prepare and bring forward a By-law to stop up close and sell a portion of Shore Road Allowance and accreted lands in front of Lot 2, Concession 26, Lot 5 RCP 31 as soon as is practicable; and
- C. That all cost associated with sale and closure of the shore road allowance identified in (A) and (B) above shall be borne by the applicant; and
- D. That Council for the Municipality of Callander authorizes and directs the Planning Administrator to do all things necessary, and to execute all required documentation, in order to give effect to (A), (B) and (C) above.

CARRIED.

8. **ACCOUNTS PAYABLE:**

- a) Approval of the Accounts Payable for the period of October 13, 2016 to November 10, 2016

2016/11/259 ONLEY:TURGEON

That the accounts payable for the period of October 13, 2016 to November 10, 2016 in the amount of \$225,685.18 be approved.

CARRIED.

9. **CONFIRMATION BY-LAW :**

- a) By-law No. 2016-1514 being a By-law to confirm the proceedings of Council at its November 22, 2016 Regular Council Meeting

2016/11/260 BUSCH:TURGEON

That By-law No. 2016-1514 being a By-law to confirm the proceedings of Council at its November 22, 2016 Regular Council Meeting be read a first and second time.

CARRIED.

2016/11/261 ONLEY:NOON

That By-law No. 2016-1514 being a By-law to confirm the proceedings of Council at its November 22, 2016 Regular Council Meeting be read a third time and finally passed.

CARRIED.

10. **ADJOURN:**

- a) **2016/11/262 BUSCH:TURGEON**

That we now adjourn at 7:18 p.m.

CARRIED.

11. **COUNCIL COMMUNICATIONS:**

The Council Communications binder was provided to the members for information purposes.

MAYOR, HECTOR D. LAVIGNE

CLERK, MAIRGHREAD KNOUGHT